

**Falcon Fire Protection District
Board of Directors Regular Board Meeting
February 17, 2021
Approved Minutes**

Call to Order

President Kerby called the regular meeting of the Board of Directors to order at 16:00 hours on Wednesday, February 17, 2021.

ATTENDANCE

Thomas Kerby, President
Ray Hawkins, Treasurer
Michael Collins, Secretary – via conference call
Dan Kupferer, Assistant Secretary
Cory Galicia – via conference call

ALSO PRESENT

Joan Fritsche, Legal Counsel
Trent Harwig, Fire Chief, FFPD
Jeff Petersma, Deputy Chief, FFPD
Joe Cosgrove, Battalion Chief, FFPD
Jon Webb, EMS Division Chief, FFPD
Corey Kirt, Battalion Chief, FFPD – via conference call
Gretchen Tetzlaff, Office Manager, FFPD
Other members of the Falcon Fire Protection District
Mark Stoller – The New Falcon Herald

ABSENT

None.

ADDITIONS/DELETIONS TO THE AGENDA

None.

APPROVAL OF AGENDA

Director Kupferer moved to approve the Agenda as written. Director Hawkins seconded the Motion. The Motion passed unanimously.

PUBLIC COMMENT

None.

CORRESPONDENCE

None.

NEW BUSINESS

Elect Board Officer Positions

Director Hawkins moved to nominate Director Kerby as President of the Board, Director Kupferer as Vice President, Director Hawkins as Treasurer, Director Collins as Secretary and Director Galicia as Assistant Secretary. Director Collins seconded the nominations. The Motion passed unanimously.

APPROVAL OF THE MINUTES

Director Collins moved to approve the January 20, 2021 Regular Board Meeting Minutes as written. Director Kupferer seconded the Motion. The Motion passed unanimously.

REPORTS

Treasurer's Report

Chief Harwig reviewed the written January Treasurer's Report with the Board. The Chief noted 8% of the 2021 fiscal year is complete in this report.

Total General Fund Budget revenues received were at 1%. Specific Ownership taxes were at 8%. Total General Fund expenditures across all categories were at 5%.

The Ambulance Fund Budget revenues received were at 2%. Transport fees were at 8%. Total Ambulance Fund expenditures were at 6%.

The Capital Improvement Fund revenues received were at 0%. Total expenditures were at 3%.

The Rural Water Fund had no expenditures for the month of January.

Director Galicia moved to accept the January, 2021 Treasurer's Report as presented. Director Hawkins seconded the Motion. The Motion passed unanimously.

Staff Report

Chief Harwig advised that he attended the Colorado Fire Chief's webinar and advised that Colorado Rising State Action who opposed the repeal of the Gallagher Amendment in November of 2020 is dropping language for a tax decrease on the 2022 statewide Ballot. If passed the question would reduce the residential property tax assessment rate from 7.15% to 6.5% and the non-residential property tax assessment rate from 29% to 27%. Once the language for the ballot question is formalized, supporters will need to turn in approximately 125,000 signatures in order to create a ballot initiative. The Falcon Fire District would lose approximately \$1,000,000 per year if the initiative is successful.

Division Chief Petersma advised there were 108 Reserve standby hours for the month of January.

Deputy Chief Petersma reviewed the incidents and response times for January with the Board. The total calls for January were at 283.

EMS Division Chief Webb reviewed a written Transport Report with the Board and advised the crews transported 110 patients in the month of January and responded to 3 other patients who refused transport.

EMS Division Chief advised that COVID calls are very low. Most of the Falcon Fire staff has chosen not to vaccinate at this time.

Chaplain Collins advised that all three Chaplains have received their first COVID vaccine doses.

Attorney's Report

Attorney Fritsche provided a written Attorney's Report to the Board and advised everything in the report is covered under the Agenda items.

UNFINISHED BUSINESS

Construction Update

Chief Harwig advised that the construction is continuing. The concrete has been poured for the storm drain inlets, the sand/oil separator has been installed, and the storm drains are in.

Ratification of Hammers Construction Draw No. 1198-9

Chief Harwig reviewed the paid Construction Draw to Hammers Construction with the Board.

Director Kupferer moved to ratify the Hammers Construction Draw No. 1198-9. Director Hawkins seconded the Motion. The Motion passed unanimously.

Approval of Change Orders

Chief Harwig reviewed the Hammers Construction Change Order #2 for utility and stormwater costs totaling \$92,000 with the Board.

Director Kupferer moved to approve the Hammers Construction Change Order #2 for \$92,000. Director Hawkins seconded the Motion. The Motion passed unanimously.

Chief Harwig reviewed Hammers Construction Change Order #3 for electrical changes totaling \$4,465 with the Board.

Director Collins moved to approve the Hammers Construction Change Order #3 for \$4,465. Director Galicia seconded the Motion. The Motion passed unanimously.

Chief Harwig reviewed Hammers Construction Change Order #4 for material cost increases on metal studs, drywall and overhead doors totaling \$19,392 with the Board.

President Kerby advised that he doesn't think it's fair to the District when there are material increases, Hammers Construction charges an additional 15% profit on those costs as well. He advised that the District address Hammers Construction about removing the General Contractor Fees and asked to table Change Order #4 to next month's meeting.

Zoning Change for Station 3 Property

None.

Shiloh Mesa/Quail Brush Exclusion Proceeding

Attorney Fritsche advised that, as discussed last month, the Petition for Exclusion of Property was filed with the El Paso County District Court by the City Attorney's Office. The District Court hearing was held on Tuesday, February 16, 2021. Judge Miller ruled on the District's Objection to the City Attorney, back dating the Exclusion with an effective date of December 31, 2020, as outside of the Court's authority. The exclusion proceeding was required to take place as outlined in the exclusion statute prior to an Exclusion Order being entered. The property will remain within the District boundaries through December 31, 2021.

Administration Building

Chief Harwig advised that the District contracted directly with the structural engineer for the design revisions from wood frame to metal frame for the Administration Building at a cost of \$4,800.

Maintenance Building

No update.

REMAINDER OF NEW BUSINESS

Excess Equipment

Chief Harwig advised the Board that the District would like to deem obsolete MDCs and 800 MHz radios as excess equipment. Deputy Chief Petersma advised that the MDCs were purchased in 2008 and were upgraded in 2018. The District purchased the MDCs under a grant and are too old to donate. Director Kupferer advised to put out a public notice to make them available.

Deputy Chief Petersma advised that the District has obsolete 800 MHz radios to deem as excess equipment. They were purchased in 2001, have been offline since 2018, and are no longer supported by Motorola. In addition, the batteries for the radios cost \$90 each and are not worth purchasing since the radios are obsolete.

Director Collins made a Motion to deem the MDCs and 800 MHz radios as excess equipment and to dispose of them as excess equipment

EXECUTIVE SESSION

None.

PUBLIC COMMENT

None.

ADJOURNMENT

Director Kupferer moved to adjourn the Board meeting. Director Hawkins seconded the Motion. The Motion passed unanimously. The meeting adjourned at 17:33 hours on February 17, 2021.

I hereby attest to the accuracy of the meeting Minutes:

Michael Collins, Secretary