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Falcon Fire Protection District
Board of Directors Regular Board Meeting
January 19, 2022
Approved Minutes

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Call to Order
President Kerby called the regular meeting of the Board of Directors to order at 16:00 hours on Wednesday, January 19, 2022.

ATTENDANCE
Thomas Kerby, President
Dan Kupferer, Vice President
Ray Hawkins, Treasurer
Michael Collins, Secretary
Cory Galicia, Assistant Secretary

ALSO PRESENT
Joan Fritsche, Legal Counsel
Trent Harwig, Fire Chief, FFPD
Jeff Petersma, Deputy Chief, FFPD
Jon Webb, EMS Division Chief, FFPD
Joe Cosgrove, Battalion Chief, FFPD
Corey Kirt, Battalion Chief, FFPD – via conference call
Other members of the Falcon Fire Protection District
Members of the public

ABSENT
Gretchen Tetzlaff, Office Manager, FFPD

ADDITIONS/DELETIONS TO THE AGENDA
Item 10 New Business Members Handbook was tabled until a later date giving District Legal time to incorporate new laws.

APPROVAL OF AGENDA
Director Kupferer moved to approve the Agenda as amended. Director Galicia seconded the Motion. The Motion passed unanimously.

PUBLIC COMMENT
None.

CORRESPONDENCE
District received notification that Fidelity Towers has received county approval for the cell tower at Station 2.

APPROVAL OF THE MINUTES
Director Collins moved to approve the December 8, 2021 Regular Board Meeting Minutes as written. Director Hawkins seconded the Motion. The Motion passed unanimously.

REPORTS
Treasurer's Report
Chief Harwig reviewed the written December Treasurer's Report with the Board. The Chief noted 100% of the 2021 fiscal year is complete in this report.

Total General Fund Budget revenues received were at 100%. Specific Ownership taxes were at 104%. Total General Fund expenditures across all categories were at 90%.

The Ambulance Fund Budget revenues received were at 111%. Transport fees were at 144%. Total Ambulance Fund expenditures were at 86%.

The Capital Improvement Fund revenues received were at 100%. Total expenditures were at 47%.

The Rural Water Fund had no expenditures for the month of December and ended the year with 0% expenditures.

Director Collins moved to accept the December, 2021 Treasurer's Report as presented. Director Galicia seconded the Motion. The Motion passed unanimously.

Staff Report
Deputy Chief Petersma advised that the final 2021 incident count was 3659. An increase of 654 from the previous year's total count. The average emergent response time for 2021 for all district calls was 9 minutes and 21 seconds. A drop of 11 seconds for the previous year.

Deputy Chief Petersma advised there were 254 Reserve standby hours for the month of December and 1,463.5 standby hours for the year.

EMS Division Chief Webb supplied a written Transport Report to the Board. The report shows that the crews transported 122 patients in the month of December and ended the year with 1,425 total transports. Data from the past two years shows that the District average collection rate per transport is at $556.60.

EMS Division Chief Webb advised that COVID is still on the rise with the new Omicron variant. We have had several employees out daily for the past several weeks due to the variant as well.

Attorney's Report
Attorney Fritsche provided a written Attorney's Report to the Board and reviewed it with them.

UNFINISHED BUSINESS
Administration Building Addition & Remodel
Chief Harwig advised that asbestos removal is complete. iiCon has completed base plumb, footer and foundation. Currently the project is still on schedule for completion on July 7, 2022

- o iiCon Construction Draw Request #1
   Chief Harwig presented the Board with Draw Request #1 in the amount of $137,839.78. A discussion of completed items and the process and timing for pre order items took place.

Director Kupferer moved to approve Draw Request #1 as presented. Director Galicia seconded the Motion. The Motion passed unanimously.

Station 1 Parcel – proposed El Paso County satellite office and Sheriff's Office substation
An Exemption Plat has been prepared by the Sheriff's Office and submitted to the County Board of Commissioners for approval at its meeting on February 1st. The Sheriff is also requesting the County

approve a minor development plan to allow the placement of a temporary modular on site, after Tract B has been conveyed from the District to the County and prior to building the substation. Since the Fire District is still owner of the land until the exemption plat is final and recorded, the County asked that the District sign the Exemption Plat application as the owner.

Direction was given to Chief Harwig to sign the county application form at this time.

NEW BUSINESS
FFPD Member Handbook Draft Review
Tabled

EXECUTIVE SESSION
None.

PUBLIC COMMENT
None.

ADJOURNMENT
Director Collins moved to adjourn the Board meeting. Director Galicia seconded the Motion. The Motion passed unanimously. The meeting adjourned at 17:23 hours on January 19, 2022.

I hereby attest to the accuracy of the meeting Minutes:

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Cory Galicia, Assistant Secretary