

**Falcon Fire Protection District
Board of Directors Regular Board Meeting
January 18, 2023
Approved Minutes**

Call to Order

President Kerby called the regular meeting of the Board of Directors to order at 15:04 hours on Wednesday, January 18, 2023.

ATTENDANCE

Thomas Kerby, President
Dan Kupferer, Vice President
Ray Hawkins, Treasurer – via conference call
Michael Collins, Secretary – via conference call
Cory Galicia, Assistant Secretary – arrived at 15:16 hours

ALSO PRESENT

Joan Fritsche, Legal Counsel – via conference call
Trent Harwig, Fire Chief, FFPD
Jeff Petersma, Deputy Chief, FFPD
Jon Webb, EMS Division Chief, FFPD
Joe Cosgrove, Battalion Chief, FFPD– via conference call
David Smith, Battalion Chief, FFPD
Gretchen Tetzlaff, Office Manager, FFPD
Other members of the Falcon Fire Protection District
Lea Grady, the New Falcon Herald
Members of the public

ABSENT

Corey Kirt, Battalion Chief, FFPD

ADDITIONS/DELETIONS TO THE AGENDA

None.

APPROVAL OF AGENDA

Director Collins moved to approve the Agenda as amended. Director Kupferer seconded the Motion. The Motion passed unanimously.

PUBLIC COMMENT

None.

CORRESPONDENCE

Chief Harwig advised that he received notification of an exclusion that will be discussed in Executive Session.

APPROVAL OF THE MINUTES

Director Hawkins moved to approve the December 14, 2022 Regular Board Meeting Minutes as written. Director Kupferer seconded the Motion. The Motion passed unanimously.

REPORTS

Treasurer's Report

Chief Harwig reviewed the written December Treasurer's Report with the Board. The Chief noted 100% of the 2022 fiscal year is complete in this report.

Total General Fund Budget revenues received were at 103%. Specific Ownership Tax is at 106%. Total General Fund expenditures across all categories were at 95% of budget, which brings it to \$259,089 over budget in revenues.

The Ambulance Fund Budget revenues received were at 136%. Transport fees were at 121%. Total Ambulance Fund expenditures were at 83% of budget.

The Capital Improvement Fund revenues received were at 101%. 92% has been spent out of the Lease Purchase account. Total expenditures were at 58% of budget.

The Rural Water Fund had no expenditures for the month of December.

Director Collins moved to accept the December, 2022 Treasurer's Report, as presented. Director Hawkins seconded the Motion. The Motion passed unanimously.

Staff Report

Deputy Chief Petersma reviewed the written reports with the Board for November, 2022 which included the November incident counts which were at approximately 371 calls, response times, mutual aid given and mutual aid received.

Deputy Chief Petersma advised that there were 96 Reserve hours for the month of December.

EMS Division Chief Webb reviewed a written Transport Report with the Board and advised that the crews transported 143 patients in the month of December.

Chief Harwig advised that the District is working on adopting the 2021 Fire Code. The District is working on amendments to it which will be a lot like Colorado Springs amendments. Most Districts in the County are involved. It should be ready for the Board's review within the next two months.

Attorney's Report

Attorney Fritsche provided a written Attorney's Report to the Board.

UNFINISHED BUSINESS

Administration Building Addition & Remodel

- iiCon Construction Draw Request #9

Chief Harwig presented the Board with Draw Request #9 in the amount of \$55,985.57.

Chief Harwig advised the District is holding Retainage in the amount of \$86,099.29, not payable until the punch list items are completed.

Director Kupferer moved to authorize Chief Harwig to pay the iiCon Construction Draw Request #9 in the amount of \$55,985.57, subject to receiving a revised draw request with an updated date and updated percentages of contract completion and payable after completion of the gas line, final hookup

and completion of the generator. Director Collins seconded the Motion. The Motion passed unanimously.

Notice of Final Payment

Tabled to final completion.

Station 1 Parcel – proposed El Paso County satellite office and Sheriff’s Office substation

President Kerby advised that there is nothing new to report.

NEW BUSINESS

Consider Resolution #01-18-2023-1 to increase the District and employee future contribution rates for those employees participating in the Statewide Money Purchase Plan

Director Collins moved to approve Resolution #01-18-2023-1 to increase the District and employee future contribution rates for those employees participating in the Statewide Money Purchase Plan. Director Kupferer seconded the Motion. The Motion passed unanimously.

PUBLIC COMMENT

None.

EXECUTIVE SESSION

Director Kupferer moved to go into Executive Session, pursuant to C.R.S. §24-6-402(4)(b) to receive legal advice related to property exclusions. Director Collins seconded the Motion. The Motion passed unanimously. Attorney Fritsche certified that the only matter discussed in Executive Session would involve attorney-client privileged communications, and therefore, the Executive Session need not be recorded. The Board went into Executive Session at 15:45 hours.

Director Kupferer moved to come out of Executive Session at 16 :07 hours. Director Collins seconded the Motion. The Motion passed unanimously.

The Board resumed the Regular Board meeting at 16:08 hours.

ADJOURNMENT

There being no more business to come before the Board, Director Collins moved to adjourn the Board meeting. Director Galicia seconded the Motion. The Motion passed unanimously. The meeting adjourned at 16 :10 hours on January 18, 2023.

I hereby attest to the accuracy of the meeting Minutes:

Michael Collins, Secretary

I attest that the Executive Session, which was not recorded, was confined to the topic authorized for discussion in Executive Session pursuant to C.R.S. § 24-6-402(4)(b) and constituted attorney-client communications.

Joan M. Fritsche, Esq.

I hereby attest that the Executive Session, which was not recorded, was confined to the topic authorized for discussion in Executive Session pursuant to C.R.S. § 24-6-402(4)(b).

Thomas Kerby, President